

EMPLOYEE PERFORMANCE EVALUATION	tfor047	Revision 5/14/10
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General Information

Rank: _____ Last Name: _____ First Name: _____

Emp. Number: _____ Date of Hire: _____

Site Assignment: _____

Reason For Evaluation: _____

Comment on Employee Performance

Knowledge of Job: ___ Above Average ___ Average ___ Below Average
Explain: _____

Judgement: ___ Above Average ___ Average ___ Below Average
Explain: _____

Quality of Work: ___ Above Average ___ Average ___ Below Average
Explain: _____

Interest in Job: ___ Above Average ___ Average ___ Below Average
Explain: _____

Attendance: ___ Above Average ___ Average ___ Below Average
Explain: _____

Dependability: ___ Above Average ___ Average ___ Below Average
Explain: _____

Communication Skills: ___ Above Average ___ Average ___ Below Average
Explain: _____

Appearance: ___ Above Average ___ Average ___ Below Average
Explain: _____

Ability to Learn: ___ Above Average ___ Average ___ Below Average
Explain: _____

Person Completing Report

Rank: _____ Last Name: _____ First Name: _____

Signature: _____ Date: _____